

Undergraduate Advising Office • Department of Art and Art History • College of Fine Arts • University of Texas at Austin

Application for Change of Major or Addition of Simultaneous Degree: This is an application for currently enrolled or readmitted UT Austin students seeking to change major or add a simultaneous major in BA Art History, BFA Design, BA Studio Art, BFA Studio Art, or BFA Visual Arts Studies (EC-12 Teacher Certification). To major in the Department of Art and Art History, a student must be accepted for admission to the University of Texas at Austin and have the approval of The Department's Undergraduate Admissions Committee. Admission to our programs is based upon evaluation of UT GPA (minimum of a 3.00), any Transfer GPA, academic performance in prerequisite or related coursework (if any), quality of writing sample(s), and (if applying to Design, Studio Art or Visual Art Studies), quality of slide portfolio. Meeting minimum academic requirements, submitting all application materials by the deadline, and completion of any Art and Art History foundation courses does not guarantee eligibility or approval for a change of major or addition of a simultaneous major in the department. Application review is competitive and selective. Return all application materials by the deadline to the Undergraduate Office in ART 3.342.

DEADLINES: For Spring 2012 Enrollment: Friday • December 2, 2011 • 5:00 PM
For Fall 2012 Enrollment: Friday • May 11, 2012 • 5:00 PM

Select One Degree:	BA ARH		BA ART		BFA ART		BFA DES		BFA VAS	
Select One Mode:	External Change of Major ¹		External Simultaneous Degree ³		Internal Change of Major ²		Internal Simultaneous Degree ³			
Footnotes:	1: External: Currently enrolled or readmitted UT Austin students OUTSIDE the Department of Art and Art History. 2: Internal: Currently enrolled or readmitted majors WITHIN the Department of Art and Art History. 3: Simultaneous Degree: To be eligible to declare a simultaneous degree, applicants must have accrued thirty semester hours of UT Austin credit in residence (AP, CLEP, Transfer or Dual Credit hours cannot be counted).									

Full Legal Name: (Last • First • Middle)		UT EID:	
Email Address:		Phone:	
Student Signature:		Date:	

Attach Résumé:	All applicants must submit a résumé detailing any education, employment, honors, internship, research, and volunteer experiences related to the degree program to which you are applying.
Attach Statement of Intent:	<ul style="list-style-type: none"> •For Art History, Design, Studio Art Applicants: Please provide a Statement of Educational Intent with regards to the personal and professional goals you have for the area in which you propose to study. •For BFA Visual Art Studies/Teacher Certification Applicants: Please provide a Statement of Educational Intent on the following topic: <i>"My Aspirations and Inspirations for Teaching Art"</i>
Attach Essay: (Essay should be typed, double-spaced, and at least one page.)	Essay Topic for All Applicants: <i>Personal interaction with objects, images and spaces can be so powerful as to change the way one thinks about particular issues or topics. For your intended area of study (art history, design, studio art, visual art studies/art education), describe an experience where instruction in that area or your personal interaction with an object, image or space affected this type of change in your thinking. What did you do to act upon your new thinking and what have you done to prepare yourself for further study in this area?</i>
Attach Portfolio or Writing Sample:	Applicants for BFA Design, BA and BFA Studio Art, and BFA Visual Art Studies: Please see art portfolio requirements and instructions on page two & three of this application. Applicants for BA Art History: The writing sample requirement is <i>in addition</i> to the above personal statement and essay topic. The writing sample must be a photocopy of a paper produced in a college-level course, preferably at UT Austin. The writing sample must have a cover sheet that states: Your Name, Paper Title, Course Number and Course Name, Instructor Name, Semester and Date Written.

↓ DO NOT WRITE IN FIELDS BELOW. FOR UNDERGRADUATE OFFICE USE ONLY. ↓

Date Application Received:		Received By:		Verified By:			
CURRENT UT MAJOR:	CLASS LEVEL:	UT HRS:	UT CUM GPA:	UT GPA in MAJOR:	TRNSF HRS:	TRNSF CUM GPA:	TRNSF GPA in MAJOR:
	Fr So Jr Sr						
	Résumé?	Statement?	Essay?	Slide Portfolio?	Writing Sample?		
	Printout of related course work and grades.		No printout of related course work and grades; none attempted.				

Admission Status	Decision Justification:	Toolkit?	Applicant Notified?

Notice Concerning Your Information: The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that the University of Texas at Austin collects about you. It also gives you the right to request a copy of that information; and to have The University correct any of that information that is wrong. You may request to receive and review any of that information, or request corrections to it, by contacting the University's Public Information Officer, Office of Financial Affairs, PO Box 8179, Austin, Texas, 78713 (email: cfo@www.utexas.edu).

PORTFOLIO INSTRUCTIONS: Department of Art and Art History • College of Fine Arts • University of Texas at Austin

External applicants (Freshmen or Transfer) and internal applicants (current UT Austin students seeking a Change of Major or Addition of Simultaneous Major) are required to submit portfolio materials if applying to B.F.A. Design, B.A. Studio Art, B.F.A. Studio Art, or B.F.A. Visual Art Studies.

PORTFOLIO REQUIREMENT: The Department of Art and Art History has changed the mode in which portfolio materials are submitted. Actual artwork, 35MM slides, CD-ROMs, DVDs, or Web sites are no longer accepted. Instead, applicants will be able to utilize our web-based portfolio submission system.

When reviewing portfolios, the Department of Art and Art History takes into consideration the amount and type of art training applicants have received. Applicants should not shy away from applying or submitting portfolio as the Department recognizes that applicants are coming to this process from varied cultural backgrounds, with different levels of access to formal art training and art-making experiences. We are not looking for perfection; we are looking for potential!

Work selected for the portfolio requirement can be from class projects, individual and community-based art lessons, or from self-directed study. Your visual work is evaluated for imagination and innovation, development of ideas and concepts, diversity of media and subject matter, visual organization, craft and technical competence. It should also demonstrate your originality and creativity in areas that are representative of the design- and studio-based courses offered by our Department.

Conceptually, you can think of your art portfolio either descriptively (showcases stand-alone work that describes an interest in a particular material or medium) or thematically (illustrates a story or demonstrates a conceptual thread that runs through the body of your work.)

For applicants who feel they have limited access to means with which to produce this portfolio requirement, we encourage you to reach out to your high school art teachers, your community art instructors, artists in your family and community – and to us, to help you recognize that you do have the talent and capability to respond and produce this portfolio requirement!

PORTFOLIO GUIDELINE: The portfolio requirement consists of five parts for a total of seventeen images. Portfolios that do not adhere to the following will be removed from Slideroom and the applicant will be contacted to resubmit according to these guidelines:

- **Part A: Observational Drawing.** *Four images of drawings from life rather than the printed image.* To be selected from the following categories: the human figure (you must include at least one), animals, still-lives, nature and urban landscapes, exterior and/or interior architectural spaces or environments.
- **Part B: Two-Dimensional.** *Four images of two-dimensional work (excluding observational drawing and photography).* To be selected from the following media: collage, graphic design (print or digital), ink, mixed-media, prisma-color, painting (acrylic, gouache, oil, pastel, watercolor), or printmaking (intaglio, lithography, serigraphy), or pages from your sketch book/art journal.
- **Part C: Three-Dimensional.** *Four images of three-dimensional work.* To be selected from: assemblage, ceramics, metals, sculpture, installation, or other three-dimensional processes and/or forms.
- **Part D: Lens- and Time-based Media.** *Four images or videos.* To be selected from: photographs (black/white or color, wet or digital processes), video art, digital-time arts, or documentation of performance art pieces.
- **Part E: Self-Portrait.** *One image.* All parameters determined by the applicant.

PORTFOLIO SUBMISSION:

- **Document Your Work:** With the advent of digital cameras and image editing software, photographing your artwork and editing the images has become much easier. SlideRoom does not have photo-editing tools, yet, so portfolios must be prepared before uploading. Search the Web for instructions on how to photograph your artwork using the correct angles, backgrounds, equipment, and lighting, and also on how to digitally edit your images using software such as iPhoto or Photoshop.
- **Go to UT Austin's portfolio portal at SlideRoom:** <https://utaustinundergradart.slideroom.com/>
- **Choose a Mode of Admission and Program:**

Freshmen: Design	Transfer: Design	UT Major Change: Design
Freshmen: Studio Art (BA)	Transfer: Studio Art (BA)	UT Major Change: Studio Art (BA)
Freshmen: Studio Art (BFA)	Transfer: Studio Art (BFA)	UT Major Change: Studio Art (BFA)
Freshmen: Visual Art Studies	Transfer: Visual Art Studies	UT Major Change: Visual Art Studies

• **Manage Portfolio**

Portfolio Specifications:

1. File size is different than image size. The maximum file size that we will accept is 5 MB (60 MB for video).
Optimal image size is 1280 x 1280 pixels @ 72 dpi.
2. SlideRoom will accept .jpeg, .png and .gif for images, as well as .flv, .mov, and .wmv for video

3. After upload, you will have an opportunity (and are required) to label all images with Title, Medium, Date, Year, and Description. Portfolio items can also be arranged in any order by simply dragging and dropping the items.
4. For more information on our online system, take a tour of their system before you login:
<https://utaustinundergradart.slideroom.com/>

• **Complete Questionnaire:** Complete the questionnaire at time of portfolio submission. The answers to these questions will provide the Department with context while viewing your portfolio materials; completion of the questionnaire is required in order to actually submit your portfolio. Special Note for Applicants to B.F.A. Design: Once in SlideRoom, applicants to B.F.A. Design will have an additional question to answer that requires viewing this document, *2011-2012 Design Essay*, at this Web page (or see page four of this document): http://www.finearts.utexas.edu/aah/files/design_essay.pdf

• **Provide Resume.**

• **Submit Portfolio and Pay Fee:** When your portfolio and questionnaire are complete, check the SUBMIT arrow at the top, right corner of SlideRoom's Web page. Pay the \$10 fee via Credit Card or Debit Card only. The Department will be monitoring receipt of materials and will be updating your Application Status from the UT Austin Office of Admissions. Please allow five to ten business days for your portfolio to be posted as received. Please do not contact the Department to confirm receipt of portfolio materials; instead, use the online Status Check via https://utdirect.utexas.edu/admissions/status_check.WBX

If you are unfamiliar with how to photograph your artwork for an art portfolio, here are some helpful hints:

- Use Google on the Internet to search for directions on how to document your artwork and create an art portfolio.
- Consult with your past or current art instructors or artists in your community.
- Consult the local yellow pages and hire a professional commercial photographer who advertises portfolio services.

DEADLINE INFORMATION

PORTFOLIO MUST BE RECEIVED ON-LINE BY APPLICATION DEADLINES!

Freshmen Deadline for Fall 2012: DECEMBER 1, 2011

Change of Major/Simultaneous Major Deadline for Spring 2012: DECEMBER 2, 2011

Transfer Deadline for Fall 2012: MARCH 1, 2012

Change of Major/Simultaneous Major Deadline for Fall 2012: MAY 11, 2012

**PLEASE DO NOT SEND ANY ART PORTFOLIO MATERIALS TO
UT AUSTIN'S OFFICE OF ADMISSIONS OR THE DEPARTMENT OF ART AND ART HISTORY.**

- Questions regarding technical submission matters should be directed to *SlideRoom*: support@slideroom.com
- Questions regarding portfolio materials should be directed to Shane Sullivan at UT Austin: comebackshane@mail.utexas.edu

Discuss the similarities and differences in the design of the two thermostats pictured below. Be sure to consider the following aspects: 1) form, 2) function, 3) rhetoric, 4) cultural context. How would you update the thermostat for the 21st Century?

